

BROMSGROVE DISTRICT COUNCIL

SCRUTINY STEERING BOARD

1ST JULY 2008

OVERVIEW AND SCRUTINY GUIDE

Responsible Portfolio Holder	Councillors R. D. Smith
Responsible Head of Service	Head of Legal, Equalities and Democratic Services

1. SUMMARY

1.1 To consider the updated Overview and Scrutiny Guide.

2. RECOMMENDATION

2.1 Members are requested to note the updated Overview and Scrutiny Guide for Bromsgrove District Council.

3. BACKGROUND

3.1 The purpose of the Overview and Scrutiny Guide is to provide guidance to anyone involved or interested in the Overview and Scrutiny process operated at Bromsgrove District Council which includes Councillors, officers, other organisations and members of the public.

3.2 In December 2004, Bromsgrove District Council produced its first Overview and Scrutiny Guide which was noted by the Council's Overview and Scrutiny Committees. However, an updated Overview and Scrutiny Guide for Bromsgrove District is now very much overdue.

3.3 The Guide will be placed on the Council's website and specifically on the web pages dedicated to scrutiny (www.bromsgrove.gov.uk/scrutiny). It will also be added to the Library section of Centre for Public Scrutiny (CfPS) website.

3.4 In future, the Guide will be reviewed and updated, as necessary, on an annual basis.

4. FINANCIAL IMPLICATIONS

4.1 There are no financial implications directly relating to this report.

5. LEGAL IMPLICATIONS

5.1 There are no legal implications directly relating to this report.

6. COUNCIL OBJECTIVES

6.1 This report does not directly link to Council Objectives.

7. RISK MANAGEMENT

7.1 There is no risk, either negative or positive, directly associated with this report.

8. CUSTOMER IMPLICATIONS

8.1 There are no customer implications directly relating to this report.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

9.1 There are no implications directly relating to this report for the Council's Equalities and Diversity Policies.

10. VALUE FOR MONEY IMPLICATIONS

10.1 There are no Value for Money implications directly relating to this report.

11. OTHER IMPLICATIONS

Procurement Issues – None.
Personnel Implications – None
Governance/Performance Management – None
Community Safety including Section 17 of Crime and Disorder Act 1998 – None
Policy – None
Environmental – None

12. OTHERS CONSULTED ON THE REPORT

Portfolio Holders	N/A
Chief Executive	Yes
Executive Director - Partnerships and Projects	Yes

Executive Director - Services	Yes
Assistant Chief Executive	No
Head of Service	Yes
Head of Financial Services	No
Head of Legal, Equalities & Democratic Services	Yes
Head of Organisational Development & HR	No
Corporate Procurement Team	No

13. WARDS AFFECTED

All Wards.

14. APPENDICES

Appendix 1 – Overview and Scrutiny Guide

15. BACKGROUND PAPERS

None.

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